

Jefferson Parent Council Meeting Minutes

Sept 8, 2022, | 6:00 pm

Council Members Attending: Sara Eldridge, Rachel Carroll Rivas, Leann Murphy, Leandra Lipson, and Katja Elias

- Principal's Report
 - Notes from meeting with Lona Carter on 9/6/22
 - Jefferson Merchandise store is open. Sara encourages officers to purchase some swag.
 - Parents volunteering in the classroom should be fingerprinted but this does not apply to the volunteer work the JPC does.
 - Second Chance Breakfast / 'Snacks for Kids' – Principal Lona has asked that JPC collect donations for this throughout the year.
 - No official COVID-19 policy in place. Kids with a fever are sent home and anyone that has tested positive is encouraged to stay home for five days.
 - **Question: Does the school have COVID-19 tests? Katja will inquire about this.**
 - Literacy Night – 9/22
 - Opportunity for families to get together to mingle and read.
 - JPC to have a table and potentially assist with supplies.
 - **Leann to connect with Susan on supplies and/or other support as well as the book exchange.**
 - We will provide \$200 stipend to Susan for Literacy Nights and provide volunteering or other support when needed:
 - Sept 22 - Makerspace (0)
 - Nov 17 - Read with Comfort Dogs (4)
 - Jan 26 - Cocoa and Books (4)
 - Feb (Conferences) Book Fair (cashiers needed after school and conference evenings 6-8)
 - April 20 - Earth Day Book Exchange (4)
 - All events except for the Bookfair are from 6:00-7:00 pm.
- Budget Report
 - Status Update
 - Cash Drive dates need to be discussed – times and goals.
 - Read-a-Thon – text message campaign has been very successful in the past.
 - **Meghan and Katja have volunteered to get this campaign going.**
 - Original Works was also successful last year.

- **Katja/Leann will ask Abby to head this up and investigate the process to ensure the timing works with supply chain issues.**
 - Restaurant Fundraisers
 - Taco John's, Slim Chickens, MacKenzie River Pizza
 - Would need to get on their calendars sooner than later.
 - **Meghan to follow-up with Windbag and Katja to follow-up with MacKenzie.**
 - Box Tops
 - **Brenda to coordinate. Sammi Conrad – Student Council.**
 - Playground Funds
 - \$10,000 in the budget.
 - Snack budget for JPC meetings?
 - **Moving forward this will be a non-budget item and a volunteer activity.**
 - Halloween Event
 - Budget for supplies in place. **Leann/Sara will secure remaining supplies.**
 - Community Garden
 - JPC has not been asked to support this for a few years. Leann recommends we not add any additional dollars.
 - Walk/Bike/Roll to School Day
 - Organized by Nicks Hill in the past. Meghan will shadow this year to take over and will also **coordinate some donations for this event.**
 - Reading One-Book Programs and MT Book Co. Program
 - **Leann will ask Susan what needs there may be for this.**
 - There will most likely be a future request for books for the 5th grade book club again this year. Recommend \$100 in budget.
 - We missed the planning for the Global Read Aloud, but should work with Susan in the spring for purchasing in time for next fall.
- **After this meeting Leann will update the budget and send it out for electronic voting approval.**
 - Testing Snacks
 - JPC will fund this again.
 - Teacher Stipends and Grade-Level Grants
 - In the past, had set aside \$500 per grade to apply for. Monies were not fully spent/applied for.
 - In other years JPC gave each classroom \$100.

- Leandra moves to give each classroom \$100. Katja seconds. All in favor. Motion passes. **JPC to give each classroom/teach \$100 to spend.**
 - Checks passed out 9/14/22 per Leann Murphy
 - Field Trips
 - In the past JPC has paid \$250 for 4th Grade to go to Lewis and Clark Caverns. JPC will earmark **\$250 for this.**
 - Staff/Employee Appreciation Days - \$1,500 earmarked for this.
 - **Kelly Lynch to sponsor Paraprofessionals Day. Leandra will coordinate with her on this.**
 - Black History Month
 - **Leann will ensure the remaining funds are transferred.**
- Playground Committee
 - **Revisit this in more detail at October meeting after this committee has reconvened.**
- Social Media (Facebook), **Sara meeting with Karen Ogden on posting guidelines/rules.**
- Upcoming Events/Activities
 - Review/approve calendar for posting to website.
 - **Leann to makes updates and share back out for review.**
 - Carnival Classic, Sept. 11
 - **Sign-up if you have not as yet.**
 - 1st Literacy Night, Sept. 22
 - SECGC Kick-off, Sept. 26
 - Need to make sure state employees know this is a donation option. **Ask Lona to post in the Jefferson Journal, website home landing page, Facebook. Leann and Katja to coordinate. REVISIT this at fundraising follow-up meeting.**
 - Custodial Worker's Day, Oct 3
 - **Leann will follow-up with Brenda on who to appreciate and will share out.**
 - **Gift cards to Big Dipper. \$20 each.**
 - **Katja to coordinate with Westmont on flowers for future appreciation days.**
 - **Rachel to do thank you cards and banners.**
 - Bike Roll Day to School Day, Oct 5 – **Meghan will shadow Nick this year.**
- Fundraising

- Identify needs, goals
- Planning for Fall Cash Drive
 - **Email Appeal – Ask Lona to send on our behalf**
 - **Leann to explore PayPal options.**
 - **Explore option of gift for monthly givers.**
 - **Schedule a Zoom meeting to follow-up on a plan in a week.**
- Other?

- New business
 - Second Chance Breakfast
 - **\$500 in budget for that. When current donations run out, JPC to start funding this.**
 - **Change name to “Snacks for Kids”**
 - **Ask Lona to send out a note to parents stating that JPC is funding this effort and that they could support via online donations.**
 - **Kim will research additional grant funding from Walmart.**
 - Principal’s Report
 - **Post with Meeting Minutes**
 - **Minutes to be posted within one week of meeting date**
 - JPC Social
 - **December**
 - Halloween Carnival
 - **Please let Sara know if you’re interested in volunteering.**

- Review Action Items